

# Uniform

## At Villiers High School we have a smart and practical uniform.

The wearing of uniform indicates pride in personal appearance, acceptance of shared goals and support for the values Villiers High School seeks to achieve. Extremes of fashion are not allowed.

### Girls:

- ★ Black blazer with badge.
- ★ Plain white school shirt (not fashion blouse).
- ★ School tie.
- ★ Black school skirt or trousers.
- ★ Black or white socks or plain black tights.

### Boys:

- ★ Black blazer with badge.
- ★ Plain white school shirt.
- ★ School tie.
- ★ Black trousers.
- ★ Black or white socks.

### Shoes

Black shoes must be safe and suitable for wearing in a formal situation. This does not include trainers or any other sports shoes, boots, high heels, stilettos or footwear without a heel support.

### Trainers

Trainers are not to be worn in the school building or when coming to and from the school premises.

### Jewellery

Wrist watches are permitted. Students who have pierced ears may wear one small plain gold or silver stud in each lower ear lobe. No other jewellery is permitted.

### Shirts, jumpers, skirts, trousers and coats

Denim, corduroy, sweatshirt and T-shirt materials are not permitted.

### Make-up

Make-up should not be worn.

Extremes of length and style are not permitted for any part of the uniform. Remember as Oscar Wilde once famously said, 'a well-tied tie is the first serious step in life'.

# Policies

The following section provides a brief summary of some of Villiers policies to provide you with a sense of our ethos and expectations. Full policy documents can be requested from the school.

## Homework

The setting of homework enhances the learning time for pupils, enables them to become independent learners and helps to develop self-discipline and enquiry skills.

Homework is viewed as an integral part of the curriculum and the learning process. The pupils at Villiers High School have a genuine desire to do homework and the parents are very supportive.

Each student has a planner to help them to organise their studies and, particularly, homework assignments. Teachers and parents may write messages to each other in the planner and parents are asked to check and sign their child's planner every week.

### Time spent on homework should be as follows:

Years 7 and 8	1.5 hours per night (45 minutes per subject)
Year 9	2 hours per night (1 hour per subject)
Years 10 and 11	3 hours per night (1 hour per subject)

Pupils who fail to produce the required homework must have this recorded in their planner and the subject teacher decides the appropriate action to rectify the problem.

Pupils are encouraged to make use of the school and public libraries and also to use the excellent IT facilities that are available.

## Special Educational Needs

Villiers High School believes in every student's right to curriculum access and provides for students with special educational needs in accordance with the following aims:

**Inclusion** - students with special educational needs will be educated with their peers and we aim to identify and break down possible barriers to learning with appropriate extra support so that they can enjoy educational opportunities with their peers.

**Continuity and Progression** - students with special educational needs will have continuity of support from primary school, year-to-year in Villiers High School and to Post 16 education, where applicable.

**Children have a learning difficulty if they:**

- i) have a significantly greater difficulty in learning than the majority of children the same age; or
- ii) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the local educational authority.

The governors and staff at Villiers High School, are committed to the following principles in making their provision for students with special educational needs:

**Admission** - Villiers High School welcomes applications for admissions to the school from all parents, in accordance with the school's admissions policy. The school respects the wishes of parents with children who have special educational needs, taking account of any requirements for specialist staffing and resources.

**Early identification and assessment** - students newly arrived in the school will be identified through assessment and liaison with parents, former schools, Social Services and Health and Education staff.

**Entitlement** - all students have access to the National Curriculum and extra-curriculum activities offered at Villiers High School.

**Co-operation and collaboration** - the school recognises that the creation of positive working relationships with parents, students, health and education staff and social services will lead to effective implementation of this policy.

**Consideration** - the school recognises that special educational needs provision will be most effective if the wishes of the student are taken into account and considered in the light of the student's age and understanding.

**English as an Additional Language** - the school recognises that some students find work difficult because English is not their first language but that they do not have a special educational need unless they have a learning difficulty.

## Drugs

### School Position Statement

The school believes that, as part of the care and welfare of all young people it has a duty to:

- ★ inform and educate young people on the consequences of drug use and misuse.
- ★ enable pupils in need of support to come forward and take appropriate action to safeguard their well-being.

The school does not accept the misuse of drugs and alcohol by members of the school or the illegal supply of these substances.

The school believes that Drugs Education is a vital part of the personal and social education of every pupil.

Fundamental to our school's values and practice is the principle of sharing the responsibility for education of young people with parents. Parents will be kept informed and involved in the implementation of this Policy.

### School Rules Related to Drugs

The following rules are constantly reinforced through assemblies and the pastoral curriculum:

- i) It is forbidden for a pupil to bring any drugs to school, except for medication, which parents have informed the school about. Such medication must be handed in to the school office. A member of staff will supervise its administration.
- ii) The unauthorised use/misuse of drugs (including alcohol and tobacco and related effects) is forbidden in school.
- iii) It is forbidden for a pupil to provide other pupils with any drugs whether or not money is exchanged.

# Policies

## Villiers Curriculum

Villiers High School Curriculum at both Key Stages 3 and 4 will:

- i) Provide pupils with accurate information, knowledge and understanding about the drugs they may encounter.
- ii) Enable pupils to evaluate critically the range of attitudes, values and beliefs in society about drugs in order to reach healthy, independent decisions.
- iii) Provide pupils with a range of personal and social skills which will enable them to respond confidently to drugs related situations and to resist drugs related pressures from peers or strangers.

## Parental Complaints Procedure

We believe that it is important to work together with parents if there are any issues concerning their child. We aim to resolve concerns quickly and efficiently encouraging parents firstly to contact the relevant teacher. The next approach is to write to and meet with the Headteacher followed by the Governors and the Local Education Authority. The full complaints procedure is specified in the back of the student planner or available from the school.

## Home School Agreement

We have introduced the following agreements that are signed on entry to the school to ensure that everyone is aware of the expectations that we have for each other.

### The Parents/Carers

I/We shall try to:

- ★ See that my son/daughter goes to school every day, in full school uniform, on-time and well-equipped.
- ★ Make the school aware of any concerns or problems that might affect my child's work or behaviour.
- ★ Support the school's policies and guidelines for behaviour.

- ★ Support my son/daughter in homework and other opportunities for home-based learning.
- ★ Attend parent meetings about my son/daughter's progress and support other school events if I possibly can.
- ★ Check the Student Planner and sign it weekly.

### Villiers High School

The school will try to:

- ★ Care for your child's safety and happiness in school, free from racism and sexism.
- ★ Ensure that your child is working to his/her full potential as a valued member of the school community.
- ★ Provide a balanced curriculum and meet the individual needs of your child.
- ★ Achieve very high standards of behaviour and work through building good relationships and developing a sense of responsibility amongst pupils.
- ★ Keep you informed about school matters and your child's progress in particular.
- ★ Welcome parents to school and offer opportunities for you to become involved in the daily life of the school through regular communication.
- ★ Ensure that your child receives the highest standards of teaching.
- ★ Work to provide a clean and tidy environment and one that is conducive to good learning.

### The Pupil

I shall try to:

- ★ Attend school regularly and on time.
- ★ Bring all the equipment I need every day for every lesson.
- ★ Wear the full school uniform and be tidy in appearance.
- ★ Be honest, trustworthy and show a good sense of responsibility.
- ★ Do all my classwork and homework as well as I can.
- ★ Be polite, helpful and fair and never bully others.
- ★ Keep the school free from litter and graffiti and care for the school environment.